

**CUSTOMER SERVICE 1-800-333-7400**  
**STRAIGHT BILL OF LADING - SHIPPING ORDER NOT NEGOTIABLE - DOMESTIC**  
**UPS Freight (UPGF)**



WEB SITE: [www.upsfreight.com](http://www.upsfreight.com)

PLEASE PRINT OR TYPE

|            |
|------------|
| DATE _____ |
|------------|

**1. CONSIGNEE (TO)**

On collect on delivery shipments, the letters "COD" must appear before consignee's name or as otherwise provided in item 430, Sec. 1 of UPGF 102.

STREET ADDRESS UPS Freight CANNOT DELIVER TO A P.O. BOX

|                   |         |                     |
|-------------------|---------|---------------------|
| CITY              | STATE   | ZIP (REQUIRED )     |
| P.O. NUMBER       | STORE # | DEPARTMENT #        |
| CONSIGNEE PHONE # |         | CONTACT NAME (ATTN) |

**2. SHIPPER (FROM)**

STREET ADDRESS

|                       |         |                |
|-----------------------|---------|----------------|
| CITY                  | STATE   | ZIP (REQUIRED) |
| BILL OF LADING NUMBER | STORE # | DEPARTMENT #   |

**3. BILL TO**

ADDRESS

|      |       |                 |
|------|-------|-----------------|
| CITY | STATE | ZIP (REQUIRED ) |
|------|-------|-----------------|

FREIGHT CHARGES ARE PREPAID UNLESS OTHERWISE MARKED

**CHECK ONE:**  **Prepaid**  **Collect**  **Third Party Prepaid**

Received \$ \_\_\_\_\_ to be delivered in the prepayment of the charges on the property described hereon. (Agent or Cashier) \_\_\_\_\_

**GUARANTEED DELIVERY REQUESTED (if box is checked)** **GRTD**

By checking this box, the Payor requests UPS Freight to guarantee delivery of this shipment according to UPS Freight's transit schedule and agrees to pay 25% (\$30 minimum) above the cost normally incurred for this service. Payor will not be liable for payment if shipment fails to deliver on the scheduled day. Section 7 signature is not valid on Guaranteed Service. Guaranteed service is subject to the conditions of UPGF 20341 Series tariff.

**DESCRIPTION OF ARTICLES, WEIGHT, NMFC & CLASS ARE SUBJECT TO CORRECTION**

| 4. | NO. PCS. | PKG TYPE | HM* | DESCRIPTION OF ARTICLES & SPECIAL MARKS | WEIGHT (lbs.) | NMFC NO. | CLASS |
|----|----------|----------|-----|-----------------------------------------|---------------|----------|-------|
|    |          |          |     |                                         |               |          |       |
|    |          |          |     |                                         |               |          |       |
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|    |          |          |     |                                         |               |          |       |
|    |          |          |     | <b>TOTAL CUBE:</b>                      |               |          |       |

\*Mark with an "X" to designate hazardous materials as defined in title 49 of the Code of Fed. Reg. **Hazardous material emergency contact #**

**5. ADDITIONAL SERVICES:** (CHARGES MAY APPLY)

|                                                       |                                               |
|-------------------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> INSIDE DELIVERY REQUIRED     | <input type="checkbox"/> RESIDENTIAL DELIVERY |
| <input type="checkbox"/> LIFT GATE PICKUP/DELIVERY    | <input type="checkbox"/> SORT AND SEGREGATE   |
| <input type="checkbox"/> NOTIFICATION BEFORE DELIVERY | <input type="checkbox"/> OTHER: _____         |

REMIT C.O.D. CASH / CHECK TO \_\_\_\_\_

METHOD OF PAYMENT (REQUIRED) IF NOT CHECKED, BOTH ARE ACCEPTABLE

FEE COLLECT UNLESS OTHERWISE MARKED

**COD FEE**  PREPAID  COLLECT **COD AMT \$** \_\_\_\_\_  CONSIGNEE CHECK ACCEPTABLE  CERTIFIED CHECK OR CASH

COD SHIPMENTS GOVERNED BY UPGF 102 RULES ITEM 430

UPS Freight LIABILITY: Carrier liability for loss or damage will be the lesser of (1) the actual invoice value of the commodities or article(s) lost, damaged or destroyed; or \* (2) the amount determined from applicable limited liability provisions of the NMFC; or (3) the limited liability as stated in the applicable governing tariffs, unless \*\* Excess Declared Value Coverage is specifically requested along with the amount of coverage needed in writing on the bill of lading at the time of shipment and applicable charges are paid. Maximum carrier liability is limited to \$25.00 per pound per package and \$100,000 per shipment. Liability for commodities or articles other than new is limited to \$.10 per pound per package (and up to a maximum \$2.50 per pound per package when Excess Declared Value Coverage is requested). Liability for specific commodities or articles described in the UPGF 102 rules tariff item 166 section 5 is limited to \$2.00 per pound per package. Liability for commodities or articles subject to an exception rating (FAK) is limited as described in the tariff. Certain items may be subject to a limited declared value, with a choice of rates under the tariff. You are advised to review the applicable tariff provisions before stating a value. \*\*\* Refer to the current tariff UPGF 102 series for complete details. \*Where a "rate" is dependent on a released, declared or actual value in the NMFC, the released, declared or actual value of the property is hereby specifically stated by the shipper to be not exceeding \_\_\_\_\_ per \_\_\_\_\_. \*\*Shipper requests Excess Declared Value Coverage in the amount of \$ \_\_\_\_\_.

**RECEIVED**, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request; \*\*\* the property described above in apparent good order, except as noted (contents and condition of contents of packages unknown) marked, consigned, and destined as shown below, which said carrier agrees to carry to destination, if on its route, or otherwise to deliver to another carrier on the route to destination. Every service to be performed hereunder shall be subject to all the conditions not prohibited by law, whether printed or written, herein contained, including the conditions on the back hereof, which are hereby agreed to by the shipper and accepted for himself and his assigns. Where a third party bill to or broker exists, carrier holds both the shipper and consignees liable for freight charges .

Subject to Section 7 Terms and Conditions, if this shipment is to be delivered to the consignee without recourse on the consignor, the consignor shall sign the following statement. UPS Freight may decline to make delivery of the shipment without payment of freight and all other lawful charges.

(Signature) \_\_\_\_\_

PLACE CARRIER  
PRO LABEL HERE

|                                                          |                          |
|----------------------------------------------------------|--------------------------|
| TRAILER NUMBER:                                          | LINEAR FEET OF SHIPMENT: |
| SEAL # APPLIED:                                          |                          |
| BEYOND SCAC:                                             | CROSS REF PRO#:          |
| <input type="checkbox"/> SHIPPER LOAD / CONSIGNEE UNLOAD |                          |

\*\*\* Now available at [www.upsfreight.com](http://www.upsfreight.com) - UPGF 102 Series Rules Tariff - Electronic Bill of Lading

**UPS Freight shall have no liability or responsibility whatsoever in connection with this bill of lading if the shipper did not tender the shipment to UPS Freight or its agent.**

This is to certify that the above named materials are properly classified, described, packaged, marked, and labeled and are in proper condition for transportation according to the applicable regulations of the Department of Transportation.

Firm name: \_\_\_\_\_ Carrier: **UPS Freight** Driver: \_\_\_\_\_

Signed By: \_\_\_\_\_ Date received: \_\_\_\_\_ UPS Freight resp. piece count: \_\_\_\_\_

UPS Freight COPY

OTC-199 (Rev 04/06)



**PLEASE PRINT OR TYPE**

DATE

|                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>1. CONSIGNEE (TO)</b><br/>                 On collect on delivery shipments, the letters "COD" must appear before consignee's name or as otherwise provided in item 430, Sec. 1 of UPGF 102.</p> <p>STREET ADDRESS <b>UPS Freight CANNOT DELIVER TO A P.O. BOX</b></p> <p>CITY STATE ZIP (REQUIRED )</p> <p>P.O. NUMBER STORE # DEPARTMENT #</p> <p>CONSIGNEE PHONE # CONTACT NAME (ATTN)</p> | <p><b>2. SHIPPER (FROM)</b></p> <p>STREET ADDRESS</p> <p>CITY STATE ZIP (REQUIRED)</p> <p>BILL OF LADING NUMBER STORE # DEPARTMENT #</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <p><b>3. BILL TO</b></p> <p>ADDRESS</p> <p>CITY STATE ZIP (REQUIRED )</p>                                                                                                                                                                                                                                                                                                                           | <p>FREIGHT CHARGES ARE PREPAID UNLESS OTHERWISE MARKED<br/> <b>CHECK ONE: <input type="checkbox"/> Prepaid <input type="checkbox"/> Collect <input type="checkbox"/> Third Party Prepaid</b></p> <p>Received \$ _____ to be delivered in the prepayment of the charges on the property described hereon. (Agent or Cashier) _____</p> <p><input type="checkbox"/> <b>GUARANTEED DELIVERY REQUESTED (if box is checked)</b> <b>GRTD</b><br/>                 By checking this box, the Payor requests UPS Freight to guarantee delivery of this shipment according to UPS Freight's transit schedule and agrees to pay 25% (\$30 minimum) above the cost normally incurred for this service. Payor will not be liable for payment if shipment fails to deliver on the scheduled day. Section 7 signature is not valid on Guaranteed Service. Guaranteed service is subject to the conditions of UPGF 20341 Series tariff.</p> |

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|--------------------|----------|----------|-----|-----------------------------------------|---------------|----------|-------|
|                    |          |          |     |                                         |               |          |       |
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|                    |          |          |     |                                         |               |          |       |
| <b>TOTAL CUBE:</b> |          |          |     |                                         |               |          |       |

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|                                                                                                                                                                                                                                                                                                                                                                           |                                                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| <p><b>5. ADDITIONAL SERVICES: (CHARGES MAY APPLY)</b></p> <p><input type="checkbox"/> INSIDE DELIVERY REQUIRED <input type="checkbox"/> RESIDENTIAL DELIVERY</p> <p><input type="checkbox"/> LIFT GATE PICKUP/DELIVERY <input type="checkbox"/> SORT AND SEGREGATE</p> <p><input type="checkbox"/> NOTIFICATION BEFORE DELIVERY <input type="checkbox"/> OTHER: _____</p> | <p>REMIT C.O.D. CASH / CHECK TO</p> <p>_____</p> <p>_____</p> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|

|                                                                                                                                                                                    |                                                                                         |                                                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>METHOD OF PAYMENT (REQUIRED)<br/>                 FEE COLLECT UNLESS OTHERWISE MARKED<br/> <b>COD FEE</b> <input type="checkbox"/> PREPAID <input type="checkbox"/> COLLECT</p> | <p>COD SHIPMENTS GOVERNED BY UPGF 102 RULES ITEM 430</p> <p><b>COD AMT \$</b> _____</p> | <p>IF NOT CHECKED, BOTH ARE ACCEPTABLE</p> <p><input type="checkbox"/> CONSIGNEE CHECK ACCEPTABLE <input type="checkbox"/> CERTIFIED CHECK OR CASH</p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|

UPS Freight LIABILITY: Carrier liability for loss or damage will be the lesser of (1) the actual invoice value of the commodities or article(s) lost, damaged or destroyed; or \* (2) the amount determined from applicable limited liability provisions of the NMFC; or (3) the limited liability as stated in the applicable governing tariffs, unless \*\* Excess Declared Value Coverage is specifically requested along with the amount of coverage needed in writing on the bill of lading at the time of shipment and applicable charges are paid. Maximum carrier liability is limited to \$25.00 per pound per package and \$100,000 per shipment. Liability for commodities or articles other than new is limited to \$.10 per pound per package (and up to a maximum \$2.50 per pound per package when Excess Declared Value Coverage is requested). Liability for specific commodities or articles described in the UPGF 102 rules tariff item 166 section 5 is limited to \$2.00 per pound per package. Liability for commodities or articles subject to an exception rating (FAK) is limited as described in the tariff. Certain items may be subject to a limited declared value, with a choice of rates under the tariff. You are advised to review the applicable tariff provisions before stating a value. \*\*\* Refer to the current tariff UPGF 102 series for complete details. \*Where a "rate" is dependent on a released, declared or actual value in the NMFC, the released, declared or actual value of the property is hereby specifically stated by the shipper to be not exceeding \_\_\_\_\_ per \_\_\_\_\_. \*\*Shipper requests Excess Declared Value Coverage in the amount of \$ \_\_\_\_\_.

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request; \*\*\* the property described above in apparent good order, except as noted (contents and condition of contents of packages unknown) marked, consigned, and destined as shown below, which said carrier agrees to carry to destination, if on its route, or otherwise to deliver to another carrier on the route to destination. Every service to be performed hereunder shall be subject to all the conditions not prohibited by law, whether printed or written, herein contained, including the conditions on the back hereof, which are hereby agreed to by the shipper and accepted for himself and his assigns. Where a third party bill to or broker exists, carrier holds both the shipper and consignees liable for freight charges.

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(Signature) \_\_\_\_\_

|                                            |                                                                 |                                 |  |
|--------------------------------------------|-----------------------------------------------------------------|---------------------------------|--|
| <p><b>PLACE SHIPPER PRO LABEL HERE</b></p> | <p>TRAILER NUMBER:</p> <p>SEAL # APPLIED:</p>                   | <p>LINEAR FEET OF SHIPMENT:</p> |  |
|                                            | <p>BEYOND SCAC:</p>                                             | <p>CROSS REF PRO#:</p>          |  |
|                                            | <p><input type="checkbox"/> SHIPPER LOAD / CONSIGNEE UNLOAD</p> |                                 |  |
|                                            |                                                                 |                                 |  |

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Firm name: \_\_\_\_\_

Carrier: **UPS Freight**

Driver: \_\_\_\_\_

Signed By: \_\_\_\_\_

Date received: \_\_\_\_\_

UPS Freight resp. piece count: \_\_\_\_\_

## RULES

### ▲ UNIFORM BILL OF LADING TERMS AND CONDITIONS

**Sec. 1.** (a) The carrier or the party in possession of any of the property described in this bill of lading shall be liable as at common law for any loss thereof or damage thereto, except as hereinafter provided.

(b) No carrier shall be liable for any loss or damage to a shipment or for any delay caused by an Act of God, the public enemy, the authority of law, or the act or default of shipper. Except in the case of negligence of the carrier or party in possession, the carrier or party in possession shall not be liable for loss, damage or delay which results: when the property is stopped and held in transit upon request of the shipper, owner or party entitled to make such request; or from faulty or impassable highway, or by lack of capacity of a highway bridge or ferry; or from a defect or vice in the property; or from riots or strikes. The burden to prove freedom from negligence is on the carrier or the party in possession.

**Sec. 2.** Unless arranged or agreed upon, in writing, prior to shipment, carrier is not bound to transport a shipment by a particular schedule or in time for a particular market, but is responsible to transport with reasonable dispatch. In case of physical necessity, carrier may forward a shipment via another carrier.

**Sec. 3.** (a) As a condition precedent to recovery, claims must be filed in writing with: any participating carrier having sufficient information to identify the shipment.

(b) Claims for loss or damage must be filed within nine months after the delivery of the property (or, in the case of export traffic, within nine months after delivery at the port of export), except that claims for failure to make delivery must be filed within nine months after a reasonable time for delivery has elapsed.

(c) Suits for loss, damage, injury or delay shall be instituted against any carrier no later than two years and one day from the day when written notice is given by the carrier to the claimant that the carrier has disallowed the claim or any part or parts of the claim specified in the notice. Where claims are not filed or suits are not instituted thereon in accordance with the foregoing provisions, no carrier shall be liable, and such claims will not be paid.

(d) Any carrier or party liable for loss of or damage to any of said property shall have the full benefit of any insurance that may have been effected, upon or on account of said property, so far as this shall not avoid the policies or contracts of insurance, PROVIDED, that the carrier receiving the benefit of such insurance will reimburse the claimant for the premium paid on the insurance policy or contract.

**Sec. 4.** (a) If the consignee refuses the shipment tendered for delivery by carrier or if carrier is unable to deliver the shipment, because of fault or mistake of the consignor or consignee, the carrier's liability shall then become that of a warehouseman. Carrier shall promptly attempt to provide notice, by telephonic or electronic communication as provided on the face of the bill of lading, if so indicated, to the shipper or the party, if any, designated to receive notice on this bill of lading. Storage charges, based on carrier's tariff, shall start no sooner than the next business day following the attempted notification. Storage may be, at the carrier's option, in any location that provides reasonable protection against loss or damage. The carrier may place the shipment in public storage at the owner's expense and without liability to the carrier.

(b) If the carrier does not receive disposition instructions within 48 hours of the time of carrier's attempted first notification, carrier will attempt to issue a second and final confirmed notification. Such notice shall advise that if carrier does not receive disposition instructions within 10 days of that notification, carrier may offer the shipment for sale at a public auction and the carrier has the right to offer the shipment for sale. The amount of sale will be applied to the carrier's invoice for transportation, storage and other lawful charges. The owner will be responsible for the balance of charges not covered by the sale of the goods. If there is a balance remaining after all charges and expenses are paid, such balance will be paid to the owner of the property sold hereunder, upon claim and proof of ownership.

(c) Where carrier has attempted to follow the procedure set forth in subsections 4(a) and (b) above and the procedure provided in this section is not possible, nothing in this section shall be construed to abridge the right of the carrier at its option to sell the property under such circumstances and in such manner as may be authorized by law. When perishable goods cannot be delivered and disposition is not given within a reasonable time, the carrier may dispose of property to the best advantage.

(d) Where a carrier is directed by consignee or consignor to unload or deliver property at a particular location where consignor, consignee, or the agent of either, is not regularly located, the risk after unloading or delivery shall not be that of the carrier.

**Sec. 5.** (a) In all cases not prohibited by law, where a lower value than the actual value of the said property has been stated in writing by the shipper or has been agreed upon in writing as the released value of the property as determined by the classification or tariffs upon which the rate is based, such lower value plus freight charges if paid shall be the maximum recoverable amount for loss or damage, whether or not such loss or damage occurs from negligence.

(b) No carrier hereunder will carry or be liable in any way for any documents, coin money, or for any articles of extraordinary value not specifically rated in the published classification or tariffs unless a special agreement to do so and a stipulated value of the articles are endorsed on this bill of lading.

**Sec. 6.** Every party, whether principal or agent, who ships explosives or dangerous goods, without previous full written disclosure to the carrier of their nature, shall be liable for and indemnify the carrier against all loss or damage caused by such goods. Such goods may be warehoused at owner's risk and expense or destroyed without compensation.

**Sec. 7.** (a) The consignor or consignee shall be liable for the freight and other lawful charges accruing on the shipment, as billed or corrected, except that collect shipments may move without recourse to the consignor when the consignor so stipulates by signature or endorsement in the space provided on the face of the bill of lading. Nevertheless, the consignor shall remain liable for transportation charges where there has been an erroneous determination of the freight charges assessed, based upon incomplete or incorrect information provided by the consignor.

(b) Notwithstanding the provisions of subsection (a) above, the consignee's liability for payment of additional charges that may be found to be due after delivery shall be as specified by 49 U.S.C. §13706, except that the consignee need not provide the specified written notice to the delivering carrier if the consignee is a for-hire carrier.

(c) Nothing in this bill of lading shall limit the right of the carrier to require the prepayment or guarantee of the charges at the time of shipment or prior to delivery. If the description of articles or other information on this bill of lading is found to be incorrect or incomplete, the freight charges must be paid based upon the articles actually shipped.

**Sec. 8.** If this bill of lading is issued on the order of the shipper, or his agent, in exchange or in substitution for another bill of lading, the shipper's signature on the prior bill of lading or in connection with the prior bill of lading as to the statement of value or otherwise, or as to the election of common law or bill of lading liability shall be considered a part of this bill of lading as fully as if the same were written on or made in connection with this bill of lading.

**Sec. 9.** If all or any part of said property is carried by water over any part of said route, such water carriage shall be performed subject to the terms and provisions and limitations of liability specified by the "Carriage of Goods By Sea Act" and any other pertinent laws applicable to water carriers.